

*Sisseton Wahpeton Oyate*  
*Public Service Announcement Information Request*



The Sisseton- Wahpeton Oyate IT Department will maintain the Tribe's website and social media accounts. With the requests from Program Managers/ Directors to Tribal Executives, we hope to keep an open line of communication between Tribal programs and Tribal members. Only Programs/ Departments under SWO supervision will be allowed to request, unless providing free services to Tribal members.

DATE: \_\_\_\_\_

PROGRAM: \_\_\_\_\_

REQUESTING MANAGER/DIRECTOR: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**ITEM REQUESTED:** (ITEMS MUST BE ATTACHED FOR POSTING AND RECORDING MUST BE SENT THROUGH EMAIL)

**ADVERTISEMENT/POSTING**

**FLYER**

**LETTER**

**MEMO**

**VIDEO/RECORDING**

**ARTICLE**

TOPIC OF SUBJECT: \_\_\_\_\_

Duration of Advertisement/Posting? Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**WHICH MEDIA OUTLET(S):**

**FACEBOOK**

**SWO WEBSITE**

**SWO APP**