

Sisseton-Wahpeton Oyate

Job Description

Job Title: Café Cook II

Reports to: Café Supervisor

Duties and Responsibilities:

1. Assist with preparing and serving quality beverages and food products, including catering duties.
2. Assist with standards of sanitation, food preparations, and storage as set by Health Departments
3. Prepares with monthly menu with recipes approved by Supervisor.
4. Assist with register when needed.
5. Assist with weekly inventory and stocking while ensuring food is properly maintained and rotated per expiration dates.
6. Assists Supervisor in assuring the proper care and safety and maintenance of all food service
7. Maintain regular and consistent attendance and punctuality, with flexible hours
8. Other duties as assigned.

Qualifications:

1. High School Diploma or GED required
2. Customer Service Skills
3. Ability to communicate clearly with co-workers and the public
4. Ability to operate Kitchen equipment
5. Must possess a strong work ethic and be able to work flexible, various and sometimes, long hours

Approved  Date 4/4/25