

# REQUEST FOR BIDS/PROPOSALS (RFB/RFP)

## Project: ARPA Renovations

The Sisseton Wahpeton Oyate on this 15th day of November, 2024, herein provides notification that bids will be received for the 517 W. Oak St., Sisseton, South Dakota.

Work performed will include equipment, transportation, permits, materials and labor to complete the following per specifications and any manufacturer's warranty specifications and will include a contractor's warranty of work for one-year commencing from completion and acceptance of the project

To avoid conflicts of interest, no contractor may submit a proposal in response to this Request for Proposals if either the contractor or any of its owners, principals, officers, agents or employees is an owner or resident of the home to be repaired.

### Materials & Installation

	<u>Bid</u>
• Replace w/New Vanity 18"x30"	\$ _____
• Replace Tub/Shower Handles	\$ _____
• Replace (2) Exterior Doors (38"x80")	\$ _____
• Level Existing Entryway (8'x16')	\$ _____
• Hookup Existing Electrical to Box (outdoor to indoor)	\$ _____

### **All sealed bids must include:**

- Sisseton Wahpeton Oyate Tribal Business License
- Sisseton Wahpeton Oyate TERO Certification, if applicable
- Workmen's Compensation Coverage
- Liability Insurance

All TERO fees and Tax will apply.

Any questions regarding TERO and SWO Tribal Tax please contact the SWO TERO Office or the SWO Tribal Tax Office at (605) 698-3911.

Sealed bids will be received by the Procurement Office **will be open until filled with bids open each Wednesday** with project name clearly visible. Acceptable sealed bids will be opened by the Construction Management Representative, Procurement Representative and Tribal Chairman Representative at the Tribal Chairman's Office, Tribal Administration Building.

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the Sisseton-Wahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance Chapter 53 and Tax Ordinance Chapter 67; and Chapter 75 Sex Offender Registration.

## **EXHIBIT "A"**

### **Required documentation when bidding or proposing on SWO RFP/RFQ/RFB.**

- Name of Project you are proposing/bidding on. **(Required)**
- Sisseton Wahpeton Business license **(Required)**
- W-9 Form **(Required)**
- Bid sheet **(Required)**
- Document claiming Indian Preference **(Required)**
- Liability Insurance **(Required)**
- Bond (if required)
- **(Key Personnel (if required)**

NOTE: The "required documents" MUST be submitted with your proposal or bid. If they are not included, your proposal/bid may be determined "non-responsive" and will be removed from consideration.

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Print or type.  
See Specific instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
			-				-			

or

Employer identification number										
			-							

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ►

Date ►

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-G (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



# Sisseton-Wahpeton Oyate

LAKE TRAVERSE RESERVATION

**Procurement Department**

P.O. Box 509

12554 BIA Hwy 711

Agency Village, South Dakota 57262

Phone: (605)698-3911

ARPA Renovation Contractors

You are invited to a meeting and site visit on Thursday, November 21<sup>st</sup> at 9am in the TERO Conference Room, located in the SWO Administration Building, 12554 BIA Hwy 711, Agency Village, SD.

Respectfully,

A handwritten signature in black ink, appearing to read "Vern Vallie". The signature is fluid and cursive, written over the printed name.

Vern Vallie  
Procurement/Contracting Officer  
Sisseton Wahpeton Oyate  
605-698-8302