RFP #00810-3
October 26, 2026

Request for Proposals:

The Sisseton Wahpeton Oyate Native Connections Program is seeking an instructor or hosting organization for a 2 Day Traditional Lacrosse Making Workshop.

Scope of work:

The workshop will introduce participants of all ages to traditional lacrosse, its history, importance and how to make a traditional lacrosse stick. It focuses on the cultural roots, spiritual significance, and fundamental skills of the traditional game. Participants will have time to make a traditional lacrosse stick and participate in a community game.

The instructor or hosting organization will deliver the following services:

- Cultural Teachings: Explain the history, medicine game origins, and values of traditional lacrosse.
- Skill Instruction: Teach basic stick making for 2 days open to the community ages 13-adults up to 20 participants.
- Materials: Instructor will be responsible for all materials the community participants will use to make their Traditional Lacrosse stick.

Schedule and Deliverables will be executed based on the following timeline:
Day 1 and Day 2: Day 2 will end with a community Traditional Lacrosse Game

Phase	Activity	Deliverable
Phase 1	Program Setup & Sign-in	Participant waiver collection & safety briefing
Phase 2	Teaching - History Materials	Traditional teachings
Phase 3	Teaching- Making Lacrosse Stick	Instruction and guidance making lacrosse stick

Evaluation Process will be conducted using the following criteria:

1. Price (30 points)
2. Qualifications and Experience (30 points)
3. Capacity to Perform (30 points)
4. Indian Preference (10 points)

Required Documentation:

All proposals must include:

1. Bio-sketch of academic and professional credentials, technical competence, experience and expertise.
2. Statement of qualifications, competence and capacity to perform the scope of work.
3. Copy of SWO Business License
4. Completed W-9 Form and other IRS documentation
5. Tribal Tax – 5.5%
6. Liability Insurance

Any questions regarding SWO Tribal Tax please contact the SWO Tribal Tax Office at (605) 698-3911.

All acceptable bids received by November 30th, 2026 and will be opened in the Administrative Office by the Procurement Officer with the Program representative in attendance.

Submit proposals to:

SWO Procurement Office
Attn: Vern Vallie
PO Box 509
Agency Village, SD 57262
vvallie@swo-nsn.gov

***Any bids not turned in to the Procurement Department may be considered nonresponsive.**

Please submit project name clearly visible – RFP #0810-3

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the SissetonWahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance Chapter 53 and Tax Ordinance.