

## Request for Proposals:

The Sisseton Wahpeton Oyate Tribal Opioid Response Key Informant Interview Consultant regarding the impact of Opioid Use Disorders (OUD), Community Health Worker (CHW) Services, Medication for Opioid Use Disorders (MOUD) and other Recovery Support Services with Tribal Opioid Response participants.

### Scope of Work:

1. Review Tribal Opioid Response Program's (TOR) existing Community Readiness Assessment Data on MOUD perceptions and Key Informant Interviews.
2. Meet with the Tribal Opioid Response Program (TOR) staff at Asniyapi Clinic to discuss existing data: community readiness surveys and prior key informant interviews, and other information that will be beneficial through key informant interviews with TOR participants.
3. Develop interview type, key informant population and choice (#), interview tool (questions), schedule, logistics, and documentation methods.
4. Conduct interviews according to schedule and plan.
5. Compile data in accordance with documentation methods and draft the report of findings.
6. Present draft report and debrief with the Tribal Opioid Response Program team members.
7. Provide a final written Key Informant Interview Report.

### Evaluation Process will be conducted using the following criteria:

1. Price (30 points)
2. Qualifications and Experience (30 points)
3. Capacity to Perform (30 points)
4. Indian Preference (10 points)

### All proposals must include:

1. Applicant's contact information (name, address, telephone number, email address)
2. Brief description and history of the applicant's qualifications and experience performing similar work.
3. Statement of capacity to perform the scope of work, including recent, current and future commitments that could conflict with or affect the applicant's ability to complete the project on or before June 30<sup>th</sup>, 2026.

4. Estimated cost of all work, materials, fees and reimbursable expenses required to perform scope of work deliverables (note to exceed the project budget of \$3,000)
5. Copy of SWO Business License
6. Completed W-9 Form and other IRS documentation
7. Tribal Tax – 5.5%
8. Liability Insurance
9. Workman's Comp (if required)

Any questions regarding TERO and SWO Tribal Tax please contact the SWO TERO office or the SWO Tribal Tax Office at (605) 698-3911.

All acceptable bids received by March 5th, 2026 will be opened in the Administrative Office by the Procurement Officer with the Program representative in attendance.

Submit proposals to: SWO Procurement Office  
Attn: Vern Vallie  
PO Box 509  
Agency Village, SD 57262  
[vvallie@swo-nsn.gov](mailto:vvallie@swo-nsn.gov)

**\*Any bids not turned in to the Procurement Department may be considered nonresponsive.**  
Please submit project name clearly visible – RFP0203.

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the SissetonWahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance Chapter 53 and Tax Ordinance.