

# Sisseton-Wahpeton Oyate

## Job Description

---

**Job Title:** Johnson O'Malley Classroom Aide/After-School Tutor

**Reports to:** Sisseton Wahpeton Tribal Education Director

**Overall Supervision:** Sisseton-Wahpeton Tribal Secretary

**Summary:** Assist and empower Federally Enrolled Native American students within the Public School District. Helping students to meet their unique academic and cultural needs as identified.

### Duties and Responsibilities:

- Provide information to Parents regarding program scope of work.
- Provide monthly data report to SWO Education Director.
- Provide supportive instruction on the individual subject areas as needed. Math, Science, Social Studies, Reading and Writing.
- Maintain discipline in the classroom by using constructive methods.
- Work with teachers in presenting lessons on Dakota History, Language and Culture.
- Help process paperwork for the registered J.O.M. students and parents.
- Provide monthly documentation of services to J.O.M. Education Administrator.
- Transportation of students as needed from after school tutoring program.
- Site supervision of peer tutors as directed.

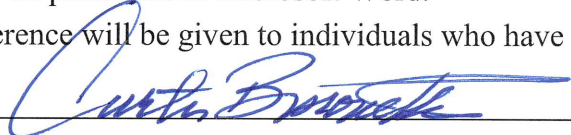
### Qualification Requirements:

- Applicant will be willing to learn and teach the Dakota Language on a daily basis.
- Must have a positive attitude and strong commitment to education and our youth while exhibiting professional behavior.
- Must have a valid State Driver's License and be able to obtain a SWO tribal license.
- Must pass a background investigation.
- Must promote a healthy and positive lifestyle by being drug and alcohol free.

### Education and/or Experience:

- Must have a High School Diploma/GED
- Preference will be given to individuals with a minimum of an AA degree in Education or related field.
- Native American preference will be given.
- Must be proficient in Microsoft Word.
- Preference will be given to individuals who have completed a course in Dakota Language.

Approved \_\_\_\_\_



Date \_\_\_\_\_

9/26/23