

Request for Proposals:

The Sisseton Wahpeton Oyate CHR Program is looking for bidders to perform community clean-up for Private and Mutual Self-Help Homes. The community is solely for private and mutual self-help homes on the Lake Traverse Reservation. Clean-up will begin July 10th and complete September 15th, 2025.

Scope of work:

- The Contractor shall provide all labor and materials and equipment to complete the entire project.
- Complete removal of all materials, household appliances and metals from homeowners in all seven districts on the Lake Traverse Reservation. (Estimated list of homes per District can be given upon request from vvalle@swo-nsn.gov or 605-698-3911 ext. 8302)
- Complete disposal of all material collected in EPA acceptable locations.
- Maintain a residence signature log book as well as a CHR/PCC tracking system verifying all listed residence were visited for pick up at point of contact and submitted to CHR Program Manager on a weekly basis.
- Contractor will provide the CHR Program Manager and Tribal Council a completed final report upon completion of project, including completed CHR PCC forms.
- The Contractor shall provide all labor and materials to perform the above details. The services shall be provided Monday through Friday. Statutory holidays excluded unless the parties mutually agree otherwise. Schedule of pickups was included in response to RFB.
- Contractor must obtain landfill weight receipts with all matter deposited in the landfill.

Evaluation Process will be conducted using the following criteria:

1. Price (30 points)
2. Qualifications and Experience (30 points)
3. Capacity to Perform (30 points)
4. Indian Preference (10 points) Required Documentation

All proposals must include:

1. Copy of SWO Business License
2. Completed W-9 Form and other IRS documentation
3. TERO and Tribal Tax
 - a. TERO Tax -4.00 %
 - b. SWO Tribal Use Tax-5.50%
 - c. SWO Tribal Excise Tax -2.00%
4. Liability Insurance
5. Workmans Comp (if required)

Any questions regarding TERO and SWO Tribal Tax please contact the SWO TERO office or the SWO Tribal Tax Office at (605) 698-3911.

All acceptable bids received by May 8th, 2025 will be opened in the Administrative Office by the Procurement Officer with the Program representative in attendance.

Submit proposals to: SWO Procurement Office
Attn: Vern Vallie
PO Box 509
Agency Village, SD 57262

***Any bids not turned into the Procurement Department may be considered nonresponsive.**

Please submit project name clearly visible.

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the SissetonWahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance Chapter 53 and Tax Ordinance.