

## Request for Proposals:

The Sisseton Wahpeton Oyate is seeking proposals for the following: Consultant Services for early childhood education and care.

### Scope of work:

- Provide early childhood consultation to the Ihanpi Cikcistinna Childcare, focusing on enhancing the quality of early childhood education and care in alignment with program requirements under the Child Care and Development Fund (CCDF) Grant. Assess and evaluation current program practices, teaching methods and classroom environment. Co-create a plan for the program and a customized professional development plan for program staff based on the assessment. Professional development will address specific needs of the program identified in the assessment of the program's current practices.
- Facilitate COSP-Classroom Approach training for Early Care Providers.
- Provide ongoing Circle of Security Parenting Classroom Coaching to early care professionals..

Specific detailed questions regarding Scope of Work can be directed to:

Devon Bursheim  
605-698-8400  
[devonbursheim@swo-nsn.gov](mailto:devonbursheim@swo-nsn.gov)

All bids must have the following attached:

- Bio-sketch of academic and professional credentials, technical competence, experience and expertise.
- Verifiable Educational Background
- Statement of qualifications, competence and capacity to perform the scope of work

Evaluation Process will be conducted using the following criteria:

1. Price (30 points)

2. Qualifications and Experience (30 points)
3. Capacity to Perform (30 points)
4. Indian Preference (10 points) Required Documentation

All proposals must include:

1. Copy of SWO Business License
2. Completed W-9 Form
3. Liability Insurance

All acceptable bids received by May 22nd, 2025 will be opened in the Administrative Office by the Procurement Officer with the Program representative in attendance.

Submit proposals to:

SWO Procurement Office  
Attn: Vern Vallie  
PO Box 509  
Agency Village, SD 57262  
vvalle@swo-nsn.gov

**\*Any bids not turned in to the Procurement Department may be considered nonresponsive.**

Please submit project name clearly visible.

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the SissetonWahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance Chapter 53 and Tax Ordinance.