

Sisseton-Wahpeton Oyate

Job Description

Job Title: Basic Non-Supervisory Police Officer

Introduction:

As a police officer on an Indian Reservation or group of reservations subject to the criminal jurisdiction of the United States, Tribal, involving Indians and/or property. Incumbent performs a range of police duties requiring development of police knowledge and skills and requiring some independent judgment and on the spot decisions.

Duties:

- Responds to calls concerning felonies and misdemeanors under Federal, State, local and Tribal laws. Among the most serious types of criminal activity dealt with are: burglary, robbery, larceny, automobile theft, assault, rape and homicide.
- Pursue, capture and disarm suspected criminals.
- Responds to calls concerning emergencies, such as traffic, accidents, confrontations, altercations and disorderly conduct.
- Maintains law and order within the area of assignment by patrolling in a patrol vehicle, investigating suspicious situations and taking action appropriately.
- In serious crimes or personal injury traffic accidents, determines necessary action, notifies appropriate authorities, safeguard scenes, identifies and obtains information from witnesses and develops preliminary investigative leads.
- Performs assignments such as; working radar on busy highways, participating in night surveillance in high crime areas, participating in traffic and crowd control activities.
- Make arrests in cases of crimes or misdemeanors personally witnessed, takes persons arrested before appropriate authority for booking or formal charging, executes Federal or Tribal warrants.
- Testifies at hearing and trials as an expert witness in various court systems.
- Prepares and submits reports of incidents or traffic accidents, daily and weekly activities and narrative and statistical reports.
- Officer will aggressively enforce all laws and regulations within his/her authority related to possession use, distribution, trafficking and manufacture of controlled substance.
- Administer first aid when necessary, including use of oxygen, CPR and other equipment and techniques as appropriate.

Knowledge Required by the Position:

- Knowledge of police methods and procedures and of the techniques used in police work such as investigation of misdemeanors and minor felonies, traffic control, investigation of traffic accidents, crowd control and unarmed defense procedures.

- Some knowledge required of Federal, State and Tribal laws. Jurisdictional laws, rules and relationships in the area served.
- Thorough knowledge of the Constitutional protection afforded to individuals including rules concerning search, seizure, questioning and arrest. The difference between felonies and misdemeanors between criminal and civil infractions.
- Skill in interpreting and correctly applying laws, regulations, precedents and other instructional or informational material to assure that proper apprehensions are made.
- Knowledge of and certifiable in the use of firearms.
- Knowledge of radio procedures and ability to operate radio equipment.
- Must be a capable and competent driver with a good driving record and must possess a valid driver's license.

Supervisory Controls:

- Officer receives supervision from the Captain of Police or his/her designee.
- Officer must be able to deal competently with difficult situations until assistance arrives or until the problem is resolved.

Guidelines:

- Standard Operating Procedures of the SWO Tribal Police Department.
- Federal, State and Tribal laws concerning crimes and misdemeanors.
- Officer is expected to locate and apply guidelines when specifically applicable and refer to the supervisor when it appears that deviation or interpretation is necessary.

Complexity:

- The officer is involved in all types of police activity, including dealing with civil and criminal infractions under Federal, State and Tribal laws.

Scope and Effect:

- The purpose of the work is to stop illegal acts as they occur; to prevent crime through an alert, visible law enforcement presence; and to preserve the peace, safety and order within the community served through effective police action. Effective accomplishment of assignments has considerable impact on the reduction of crime and curbing abuse of drugs on the reservation.

Personal Contacts:

- Contacts are with the general public, both Indian and non-Indian, as citizens and with individuals or groups as suspects or observed offenders; as witnesses, complainants, victims, prisoners or officers.
- Court personnel at the Federal, State and Tribal levels.

Purpose of Contacts:

- The purposes of contacts are to obtain, clarify or give the facts or information related to the performance of police officer assignments. Information exchange may include explaining the rights of accused persons, or other information of factual nature.

Physical Demands:

- Officer must have considerable strength and ability to pursue suspects on foot.
- Make and maintain arrests despite possible resistance.
- Remove heavy objects which may present a hazard (objects off highways).
- Fight fires and make searches involving traversing difficult terrain under adverse conditions.
- Must be able to defend self or others involving physical attack.
- Must be able to pass a medical examination annually as part of the physical examination.

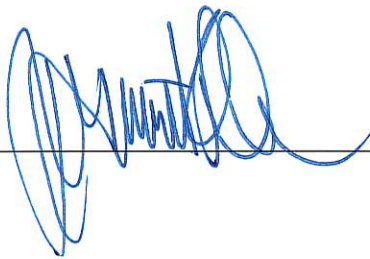
Work Environment:

- The work environment involves high risks with exposure to potential dangerous situations, including attack with deadly weapons or physical attack. Both indoor and outdoor work are involved. Driving and working outside in extreme weather. May be required to work long and irregular hours, weekends, night and frequently changed rotating shifts. There is an ever-present danger of death or injury from physical assault or accident in the line of duty.

Other:

- Must have and maintain a clean record, with no convictions for felonies, high misdemeanors which resulted in a sentence of 6 months or longer in the past 12 months.
- Must adhere to the Drug Free Workplace policy for the Sisseton-Wahpeton Sioux Tribe.
- Must be 21 years of age.
- Must have a minimum of a high school diploma or equivalent.

Approved _____



Date _____

1-22-26