

## Request for Proposals:

The Sisseton Wahpeton Oyate Fish & Wildlife Department is seeking bids for HVAC services for the Tado Tipi at 11985 Lohre Road, Sisseton, SD.

### Scope of work:

The Contactor will provide work in the following:

- Need an HVAC System and installation of that system

All work will meet state and tribal construction codes.

For more details contact Charlene Miller, 605-698-8209 or charlenem@swo-nsn.gov

### Evaluation Process will be conducted using the following criteria:

1. Price (30 points)
2. Qualifications and Experience (30 points)
3. Capacity to Perform (30 points)
4. Indian Preference (10 points) Required Documentation:

#### All proposals must include:

1. Statement relating to Indian preference, including documentation that the business is majority-owned by one or more enrolled members of one or more federally-recognized Indian tribes or in the case of a sole proprietor, documentation that the sole proprietor is an enrolled member of a federally-recognized Indian tribe.
2. Statement of the applicant's experience, qualifications, and ability to perform the services set forth in the RFP
3. Three (3) references, including names, addresses and telephone numbers
4. Copy of SWO Business License
5. Completed W-9 Form and other IRS documentation
6. TERO and Tribal Tax
  - a. TERO Tax -4.00 %
  - b. SWO Tribal Use Tax-5.50%
  - c. SWO Tribal Excise Tax -2.00%
7. Liability Insurance
8. Workmans Comp (if required)

Any questions regarding TERO and SWO Tribal Tax please contact the SWO TERO office or the SWO Tribal Tax Office at (605) 698-3911.

All acceptable bids received by June 13th, 2025 will be opened in the Administrative Office by the Procurement Officer with the Program representative in attendance. If no bids are received by this date, this will be open until filled.

Submit proposals to: SWO Procurement Office  
Attn: Vern Vallie  
PO Box 509  
Agency Village, SD 57262  
[vvallie@swonnsn.gov](mailto:vvallie@swonnsn.gov)

**\*Any bids not turned into the Procurement Department may be considered nonresponsive.**

Please submit project name clearly visible.

All interested parties acknowledge that any Agreement executed and performed within the Tribe's exclusive jurisdiction is subject to the exclusive jurisdiction of the Tribal Court of Sisseton-Wahpeton Oyate of the Lake Traverse Reservation. All interested parties acknowledge that they must comply with the Sisseton-Wahpeton Oyate Ordinances: TERO Chapter 59 Requirements, Wage Rates & Compliance Plan; Business License Ordinance Chapter 53 and Tax Ordinance.